

MOVE OUT CHARGES

Turn off breakers and thermostat. If outside temperature is below freezing, set thermostat to HEAT and 50 degrees.

Manager: Place check mark in the appropriate box.

Lease Expired

Buyout/Sublease

Eviction

Skipped

KITCHEN:

QTY→

- _____ \$190-Full clean _____
- _____ \$65-Clean stove _____
- _____ \$5-Clean countertops _____
- _____ \$15-Cleaning of kitchen sink _____
- _____ \$20-Clean kitchen floor _____
- _____ \$30-Clean refrigerator _____
- _____ \$20-Clean inside cabinets _____
- _____ \$30-Clean outside of cabinets _____
- _____ \$5-Clean light fixture _____

BATHROOM:

- _____ \$110-Full Clean _____
- _____ \$15-Clean sink _____
- _____ \$20-Clean toilet _____
- _____ \$35-Clean tub/shower _____
- _____ \$10-Clean bathroom floor _____
- _____ \$5-Clean mirror _____
- _____ \$5-Clean medicine cabinet _____
- _____ \$15-Cabinet under sink _____
- _____ \$5-Clean light fixture _____

LIVING ROOM/DINING ROOM:

- _____ \$40-Full Clean _____
- _____ \$20-Ceiling fan cleaning _____
- _____ \$5-Vacuum carpet _____
- _____ \$5-Clean light fixture _____
- _____ \$10/each-Window washing _____

BEDROOM:

- _____ \$20/per room-Full Clean _____
- _____ \$5/per room-Vacuum carpet _____
- _____ \$5/each-Clean light fixture _____
- _____ \$10/each-Window washing _____

OTHER CHARGES:

- \$65-Carpet cleaning
- \$30/wall-Paint (\$500 for whole apartment)
- \$.25/each-Excessive nail holes (More than 3 per wall)
- \$10-Smoke detector replacement
- \$3-Battery replacement smoke detector
- \$.50/each-60 watt light bulb replacement
- \$2.50-Appliance bulb replacement
- \$20/hour-Labor for repairs & maintenance
- \$35/each-Lock change (failure to turn in keys)
- \$25 mailbox lock change (failure to turn in keys)
- \$1/each-Light switch plate replacement
- \$1-Remove paper towel rack
- \$5/shelf-Contact paper removal
- \$25/item or garbage bag-Debris removal
- \$5/each-Burner pan replacement
- \$10/each-Mini-blind replacement
- \$60-Vertical blind replacement

GENERAL MAINTENANCE

- Drywall repair (.50 per square inch)
- Door replacement (actual cost plus labor*)
- Tile replacement (actual cost plus labor*)
- Window repair/replacement (actual cost and labor*)
- Any vents replaced (actual cost plus labor)
- Ceiling fan replacement (\$50 plus labor*)
- Replace broiler pan (actual cost)
- Replace burners (\$20 each plus labor*)
- Replace oven knobs (\$10 each knob)
- Replace light fixtures (\$20 per fixture plus labor*)
- Replace towel rods (\$20 per towel rod plus labor*)
- Replace bath mirror (actual cost plus labor*)
- Screen replacement (\$20 per screen plus labor*)
- Carpet repair/dye/replace (actual cost and labor*)

Walkthrough Date _____

Tenant Move-out Date _____

Apartment # _____

Tenant Code _____

Tenant Name(s) _____

Property Name _____

Additional Comments: _____

* Labor is based on \$30 per hour. Paid in 15 minute increments.

Grand Total of Move out charges:

\$ _____